

**MARTIN LUTHER KING JR. EDUCATION CENTER ACADEMY
MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS**

A Regular Meeting of the Board of Directors for Martin Luther King, Jr. Education Center Academy was held in-person at 16827 Appoline, Detroit, MI on Wednesday, December 17, 2025.

1. Call to order and 2. Roll Call

The meeting was called to order at 6:02 p.m. by Attorney Arthur Dudley, President of the Board. The roll call was conducted, and the following directors were present, constituting a quorum:

Arthur Dudley (President)
Deborah Easter (Vice President/Treasurer) – arrived at 6:12 pm
Thelma Cobb (Chief Administrative Officer)
Ms. Audrey Bibbs (Secretary)
Evangeline Burden (Member) – arrived at 6:08 pm

Also present were Homer McClarty, attorney for the Academy, Jackie Haymes, MLKECA School Leader, Mr. John Foster (SVSU), Ms. Gibson (teacher), Dr. Constance Price (arrived at 6:12 pm and left at 6:30 pm), and Dr. Lorilyn Coggins, Board Liaison.

With a quorum established, Dudley presided as chair of the meeting. The minutes were recorded by Dr. Lorilyn Coggins, Board Liaison.

3. Approval of Agenda:

The Board of Directors reviewed the agenda. Attorney Dudley entertained a motion to approve the agenda with an amendment to move item 9.3 (Employment) up on the agenda to precede the approval of minutes. A motion was made by Cobb, seconded by Bibbs. The motion was unanimously approved (3 Ayes – Dudley, Cobb, Bibbs). Agenda approved.

4. Public Comment

No public comment was received.

5. Approval of Employment

At the request of Ms. Gibson, it was moved by Cobb and seconded by Bibbs that the Board enter closed session for consideration of continued employment of Gibson. The vote was unanimous in favor of the motion (AYES – Dudley, Cobb, Bibbs). The Board entered closed session at 6:03 pm.

The Board re-entered open session at 6:14 pm. It was moved by Cobb and seconded by Bibbs that the employment of Ms. Gibson be approved. The vote was unanimous in favor of the motion (Ayes – Dudley, Bibbs, Burden, Cobb, Easter). Motion passed – Gibson employment approved.

6. Approval of the Minutes:

The Chair asked for a motion to approve the minutes as presented from the previous board meeting held November 19, 2025. Easter moved to approve the minutes with support from Bibbs. All were in favor with none opposed and the motion carried unanimously. Prior meeting minutes approved.

7. Correspondence

The financial review prepared by Doug Newcombe of Saginaw Valley State University was

received.

8. **Reports:**

Report from the Chair

The Chair provided an update on changing the authorized signers on the Chase Bank account. He also noted that no changes have been made to the Paychex account as of yet. He provided an update on GSRP programming noting that SVSU requires the program to be offered in the buildings occupied and leased by the Academy. He shared correspondence from Legacy Enterprises regarding the current lease and indicated that he is in the process of securing an appraisal to ensure SVSU that the lease is at fair market value. The Board Attorney suggested that the Lease be referred to the Finance Committee. The Chair suggested that the Board consider issuing an RFP for management services.

It was moved by Cobb and seconded by Burden that the Board authorize an RFP for management services to be released in mid-January. The vote was unanimous in favor of the motion. Motion passed. RFP authorized.

Cobb provided a report from the Governance and Strategic Planning Committee and provided a handout to the board.

Easter reported on the Finance Committee and noted that the academy address(es) may need to be corrected. Easter moved to evaluate the effectiveness of the School Consultant and request that she provides a written report that addresses her accomplishments from August through December. The motion was supported by Burden, and the vote was unanimous in favor of the motion. Motion carried.

Bibbs reported on the Curriculum committee.

Burden provided information on teacher certification programs.

Education Report

Ms. Haymes updated the Board on the following areas:

- GSRP
- Latchkey and Transportation
- Administrative Offices
- Security
- Reporting
- Internet Filtering
- Water Stations
- Winter Program

It was moved by Easter and supported by Cobb that the Securly Quote be authorized for \$3100 to cover approximately 200 computers. The vote was unanimous in favor of the motion. Motion carried.

Bibbs motioned with support from Cobb to approve the quote from Artesian for the bottle less water filling station. The vote was unanimous in favor of the motion. Motion carried.

Cobb motioned with support from Burden to authorize the purchase of 2 AED units with appropriate training to include first aid training. The vote was unanimous in favor of the motion. Motion carried.

Ms. Haymes also provided the Board with a draft of the Educational Program Description requested by Saginaw Valley State University. It was moved by Easter and seconded by Cobb to postpone action on the Educational Program Description until the January meeting. The vote was unanimous in favor of the motion. Motion carried.

Financial Report

Dr. Coggins provided an overview of the November financial reports indicating the cash on hand, revenues and expenditures. She provided the Board members with copies of the November and December state aid reports and indicated that she is in the process of implementing a new accounting Software.

9. Old Business

There was no old business required to be discussed.

10. New Business

Approval of Monthly Financial Statements

No action was taken on the monthly financial reports.

Approval of Procurement and Capitalization Policies

Dr. Coggins indicated that the Academy has been selected for a School Lunch review by the Michigan Department of Education and that part of the review includes the submission of a Procurement Policy and Capitalization Policy aligned with the templates provided by MDE. It was moved by Cobb and seconded by Easter that the Board approve the policies as presented. The motion passed unanimously.

11. Announcement of Next Meeting

The next meeting is scheduled for Wednesday, January 28, 2026. This meeting will be held at the Rusty Bucket with dinner scheduled for 5:30 in advance of the 6:00 meeting time.

12. Open Forum/Public Comment

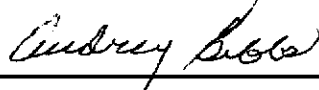
No public comment was received.

13. Adjournment

With no further business to address, it was moved by Easter, seconded by Burden to adjourn the meeting at 9:38 p.m.

I certify that these minutes were approved [as read, [as corrected, by the Academy Board at a duly noticed open meeting held on January 28, 2021 at which a quorum was present.

By:



Audrey Bibbs, Board Secretary