MARTIN LUTHER KING, JR. EDUCATION CENTER ACADEMY

MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

The Annual Organizational Meeting of the Board of Directors for Martin Luther King, Jr. Education Center Academy was held in person at 16827 Appoline, Detroit, MI 48235, on Tuesday, July 21, 2026.

The meeting was called to order at 6:12 p.m. by Attorney Dudley, President of the Board.

2. Roll Call

The roll call was conducted, and the following directors were present, constituting a quorum:

Arthur Dudley (President)
Thelma Cobb (Chief Administrative Officer)
Evangeline Burden (Member)
Deborah Easter (Vice President/Treasurer)
Audrey Bibbs (Secretary)

Absent: None

Also present were Homer McClarty (Academy Attorney), Jackie Haymes (MLKECA School Leader), and Dr. Lorilyn Coggins (Board Liaison).

3. Appointment of Temporary Chairperson

It was moved by Easter and supported by Burden that Dudley serve as chair of the meeting. The vote was unanimous in favor of the motion. Motion passed. Dudley was appointed as temporary Chair.

Dudley served as chair for the meeting. The minutes were recorded by Dr. Lorilyn Coggins, Board Liaison.

4. Approval of Agenda

Dudley entertained a motion to approve the agenda. A motion was made by Easter, seconded by Bibbs, to approve the agenda. The vote was unanimous in favor of the motion. Motion passed. Agenda approved.

5. Conflict of Interest Inquiry

The Board members indicated no conflicts of interest with any item on the agenda.

6. Annual Organizational Items

It was moved by Cobb, supported by Easter to elect the current slate of officers for the ensuing year.

- President – Arthur Dudley
- Vice President – Deborah Easter
- Treasurer – Deborah Easter
- Secretary – Audrey Bibbs

The vote was unanimous in favor of the motion. Motion passed. Officers elected.

It was moved by Easter and seconded by Bibbs that the Bank Account continue to be maintained at Chase Bank and that the authorized signers be the President and Treasurer. A roll call vote was taken, which was unanimous (Ayes – Dudley, Easter, Cobb, Bibbs, Burden; Nays – None). Motion passed.

It was then moved by Bibbs and supported by Easter that the Annual Resolutions be adopted to include:

- Officers
- Bank Account
- Freedom of Information Act Representative
- Regular Meetings
- Bonding of Officers
- Legal Counsel
- Annual Audit
- 2026-2027 School Calendar
- AHERA Contact
- Sexual Harassment Contact
- Title VI, Title IX and Section 504 Contact
- Agreement to Comply with All Applicable Laws, Rules, and Regulations
- Chief Administrative Officer
- School Safety Commission Liaison
- SVSU Oversight Compliance Designee

The vote was unanimous in favor of the motion. Motion passed. Annual Resolutions adopted.

7. Public Comment

No public comment on agenda items was received.

8. Correspondence

It was noted that an email was received from Saginaw Valley State University requesting that the board members complete and submit their annual Conflict of Interest forms.

9. Reports

Report from the Chair

President Dudley provided a verbal report requesting that the Board be more effective and efficient in the coming year with a focus on increased enrollment and greater attention to the annual budget to work toward eliminating any annual loss.

Committee Reports

Finance Committee (Easter): Easter provided a written report from the Finance Committee with updates on the June bank reconciliation, a personnel matter, and negotiation of the School Leader contract.

Curriculum Committee (Bibbs): Verbal report provided noting the committee's intent to meet with the School Leader prior to the start of the new year.

GSRP Committee (Burden): Verbal report provided on the status of recent inspections for the child care license needed for the GSRP contract.

Governance and Strategic Planning Committee (Cobb): Cobb reported that the Board is working with Ms. Haymes to refine the organizational chart and reporting structures.

It was moved by Burden, with support from Cobb, to accept the committee reports. The vote was unanimous in favor of the motion. Motion carried.

Education Report (Haymes)

Ms. Haymes updated the Board on the following areas:

- Fall Enrollment – Fall enrollment stands at 160 students.
- GSRP – Wayne RESA will not issue a contract until the child care license is in place. An inventory list needs to be submitted.
- Staffing – Ms. Haymes requested that Attorney McClarty update the staffing contracts for the 26/27 school year. She recommended that the Board provide staff with ten days of PTO.

Financial Report – June 2026

Dr. Coggins provided an overview of the June 2026 Financial Reports, including cash on hand, revenues and expenditures, the check register for June, and a cash flow statement. She noted that the June financial reports had not been finalized for the audit because revenue and expenditure accruals still needed to be posted.

Board Self Evaluation Summary

Dr. Coggins provided a summary report on the Self-Evaluation conducted by the Board at its June regular meeting.

10. Old Business

Prior Meeting Minutes

It was moved by Easter, supported by Burden that the minutes of the Special Meeting held on July 14, 2026 be approved as read. The vote was unanimous in favor of the motion. Motion passed. Minutes approved.

School Leader Contract

A motion was made by Burden and seconded by Bibbs to approve a one-time bonus to the School Leader in the amount of $5,000 and to approve the School Leader contract for the 2026/2027 school year, with a modification to Section 4 changing "may" to "shall." A roll call vote was taken, and the vote was unanimous in favor of the motion (Ayes – Dudley, Easter, Cobb, Bibbs, and Burden; Nays – None). Motion carried. School Leader contract and bonus approved.

11. New Business

Approval of Financial Reports

A motion was made by Cobb and seconded by Easter to approve the June 2026 Financial Reports (without final accruals) as presented. The vote was unanimous in favor of the motion. Motion carried. Financial reports approved.

Charter Contract Amendment #1

A motion was made by Burden and seconded by Cobb to approve Amendment #1 to the Charter Contract as prepared by Saginaw Valley State University and authorize the board president to sign the contract. The vote was unanimous in favor of the motion. Motion carried. Charter Contract Amendment #1 approved.

Janitorial Services

A motion was made by Easter and seconded by Burden to approve the proposal provided by RNA Facilities Management for janitorial services at a monthly rate of $10,564. The vote was unanimous (5/0) in favor of the motion. Motion carried.

Painting Services

The proposals provided for painting services were not comparable and the Board could not render a decision based on the information provided. A motion was made by Cobb and seconded by Easter to postpone action on the painting proposals and request the Operations Manager to request new proposals based on an established scope of work provided to all vendors. The vote was unanimous (5/0) in favor of the motion. Motion carried. Painting proposals postponed.

Heat Exchange Equipment

It was moved by Cobb and seconded by Easter to postpone action on the Heat Exchange proposals to allow the Board greater time to review the information. The vote was unanimous in favor of the motion. Motion carried. Heat Exchange proposals postponed.

12. Announcement of Next Meeting

The next meeting is scheduled for Tuesday, August 18, 2026.

13. Extended Public Comment

No extended public comment was received.

14. Adjournment

With no further business to address, a motion was made by Easter and seconded by Cobb to adjourn the meeting. The vote was unanimous in favor of the motion. Motion carried. The meeting was adjourned at 9:40 p.m.

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I certify that these minutes were approved [✓] as read, [ ] as corrected, by the Academy Board at a duly noticed open meeting held on August 5, 2026 at which a quorum was present.

By: X Audrey Bibbs

Audrey Bibbs, Board Secretary

Martin Luther King Jr. Education Center Academy

ORGANIZATIONAL RESOLUTIONS OF BOARD OF DIRECTORS

2026/2027

OFFICERS

RESOLVED, that the following individuals are elected to serve as officers of the Academy Board for the ensuing year, until their successors are duly elected and qualified:

Name	Office
Arthur Dudley	**President**
Deborah Easter	**Vice-President**
Deborah Easter	**Treasurer**
Audrey Bibbs	**Secretary**

BANK ACCOUNT

RESOLVED, that Chase Bank is hereby selected as a depository for funds of the Academy; and

RESOLVED FURTHER, that all checks must be signed by one authorized person, and the **President and Treasurer** are hereby authorized to sign checks on behalf of the Academy.

RESOLVED FURTHER, that the President and Treasurer are hereby authorized to serve as Electronic Funds Transfer (EFT) Officers on behalf of the Academy.

FREEDOM OF INFORMATION ACT REPRESENTATIVE

RESOLVED, that **Dr. Lorilyn Coggins** shall serve as the Freedom of Information Act Representative for the Academy to ensure compliance with the Freedom of Information Act (FOIA), Act No. 442 of the Public Acts of 1976, being Sections 15.231 to 15.246 of the Michigan Compiled Laws, and other applicable law providing for public disclosure or for protection of privacy.

REGULAR MEETINGS

RESOLVED, that the Board of Directors shall hold its regular meeting the second Monday of each month at 6:00 p.m., unless otherwise indicated in a duly posted notice. The meetings shall take place at 16827 Appoline in Detroit, Michigan unless otherwise indicated in a duly posted notice. Notices shall be posted at the school and in accordance with the Open Meetings Act.

BONDING OF OFFICERS

WHEREAS the Board of Directors recognizes that prudent trusteeship of the resources of the school dictates that employees responsible for the safekeeping of the Academy monies be bonded; and

WHEREAS the school shall be indemnified against loss of money by the bonding of employees holding the positions and, in the amounts, determined by the Board and in accordance with State Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board shall bear the cost of bonding the officers of the Board.

LEGAL COUNSEL

WHEREAS it is in the Academy's best interest to retain legal counsel to represent it in all legal matters that may arise with respect to the Academy's operations; and

WHEREAS Homer McClarty is an experienced attorney.

NOW, THEREFORE, BE IT RESOLVED that the Board ratifies the decision to retain **Homer McClarty** to represent the Academy in all legal matters.

"No person in the U.S. shall, on the basis of sex, be excluded from participation in, or denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal aid."

- Section 504 compliance: Section 504 of the Rehabilitation Act of 1973 is a national law that protects qualified individuals from discrimination based on their disability.

AGREEMENT TO COMPLY WITH ALL APPLICABLE LAWS, RULES AND REGULATIONS

RESOLVED, that the Martin Luther King Jr. Education Center Academy authorized pursuant to the application submitted to Saginaw Valley State University will comply with the provisions of Part 6a of the Michigan School Code *and* subject to the provisions of Part 6a, will comply with all other State of Michigan laws, rules and regulations applicable to public bodies and with Federal laws, rules and regulations applicable to public bodies or school districts.

APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER

WHEREAS, the Uniform Budget and Accounting Act requires that a public-school academy's "chief administrative officer" shall have the final responsibility for the (i) budget preparation, (ii) presentation of the budget to the public-school academy board of directors, and (iii) control of expenditures under the "budget" and the "general appropriations act", and

WHEREAS the Academy Board finds it necessary to designate a "chief administrative officer".

BE IT RESOLVED, that the Martin Luther King Jr. Education Center Academy Board of Directors hereby designates **Thelma Cobb** to serve as "Chief Administrative Officer" and is then delegated to complete duties of the CAO, to prepare the budget in accordance with the following timeline:

May 15 of each year	All budget requests are to be submitted to the Chief Administrative Officer.
May Meeting	Budget will be presented to the Board of Directors
June Meeting	Budget Hearing will be held; the projected budget will be approved by the Board of Directors

SCHOOL SAFETY COMMISSION LIAISON RESOLUTION

WHEREAS Public Act 548 of 2018 requires the Martin Luther King Jr. Education Center Academy Board to designate a liaison to work with the School Safety Commission and the Office of School Safety.

WHEREAS the liaison shall be an individual employed or assigned to regularly and continuously work under contract in the school operated by the academy. The liaison shall work with the School Safety Commission and the Office of School Safety to identify model practices for determining school safety measures.

BE IT RESOLVED, that the Martin Luther King Jr. Education Center Academy appoints Jamila Peterson as the School Safety Commission Liaison effective immediately.

SVSU OVERSIGHT COMPLIANCE DESIGNEE

RESOLVED, that **Dr. Lorilyn Coggins** shall serve as the SVSU Oversight Compliance Designee.

RESOLVED, that these resolutions be deemed effective on this 21st day of July 2026.

I certify that the foregoing resolutions were adopted by the Academy Board at a duly noticed open meeting held on the 21st day of July 2026, at which a quorum was present.

By: Audrey Bill
Its: Secretary